

Getting Married at St Barnabas Church, Woodside Park

Congratulations on your recent engagement! We hope that you will find this paperwork helpful to you as you prepare for your wedding day. Please note that it can take us up to 2 weeks to confirm your wedding date but we endeavor to confirm sooner.

Qualifications & Requirements



To be married at St Barnabas you need to fulfill one of the following requirements:

That one of you:

- has at any time lived in the parish of St Barnabas, Woodside Park for a period of at least 6 months **or**
- was baptised at St Barnabas, Woodside Park **or**
- was prepared for confirmation at St Barnabas, Woodside Park **or**
- has at any time regularly gone to normal church services at St Barnabas, Woodside Park for a period of at least 6 months **or**

That one of your parents, at any time after you were born:

- has lived in the parish for a period of at least 6 months **or**
- has regularly gone to normal church services in the parish church for a period of at least 6 months **or**

That one of your parents or grandparents:

- was married in the parish

If you have recently moved house into the parish of St Barnabas, Woodside Park, you are immediately connected to the church, which means you can marry in the church of your new parish.

Please arrange to speak to St Barnabas' Vicar, Revd Henry Kendal as soon as possible to discuss the options open to you.

Divorcés

If one or both of you is divorced, the situation is different. In order to preserve the Christian belief that marriage is life-long, our policy is not to re-marry divorcees except in exceptional circumstances. But, in order to express a Christian response to the reality of marriage failure, we are able to offer a "marriage blessing" service, after a civil ceremony. There is a formally approved dedication service, but quite often we are able to make it very similar to a normal wedding service. If you are in this situation we will need to talk together about a possible way forward.

Under 18s

If either of you are under 18, you need to speak to a member of the clergy about letters of consent.

Banns of Marriage

Banns are an announcement in church of your intention to marry and a chance for anyone to put forward a reason why the marriage may not lawfully take place. Banns need to be read in the parish where each of you lives as well as here at St Barnabas in the Parish of Woodside Park. You must have your banns read out in church for 3 consecutive Sundays during the 3 months before the wedding.

To have your banns read you must contact each of the relevant churches at least 3 months prior to the wedding date to arrange this, and then once the banns have been read/published, you will need to collect the banns certificate/s and pass them to St Barnabas Church Office. Please note that there will be a charge from each church in which your banns are read.

If you are unsure in which parish you live, often the easiest way to find out is to go to your Diocesan website. If you live in London, this can be found by entering your postcode at:

www.yourchurchwedding.org/youre-welcome/more-churches-to-choose-from.aspx

Marriage Preparation Course

We ask that all couples getting married at St Barnabas attend a marriage preparation course. Once you have booked your wedding, our Associate Vicar Revd Colin Brookes will contact you with the dates for the next Marriage Preparation Course.

The Wedding Service

Clergy

When you book the date of your wedding with the church office, it is also necessary to arrange which member of the St Barnabas clergy you would like to marry you. Once the date is fixed and within approximately 3 months of the wedding we will arrange for you to meet with the clergy to discuss the marriage, plan the order of service and to arrange a rehearsal time. We are also very happy for you to have other friends or clergy involved in helping to lead the service - this can be discussed with whoever is taking your service. The clergy are happy to be dressed either formally in robes, informally in suit and tie or with clerical collar - the choice is yours!



Music

You will of course need a worship leader to organise the music and lead the band. Ideally we are happy for you to invite the worship leader of your choice, but if you are unsure who to ask, please speak to the minister conducting your wedding and he/she will be able to advise you on the suitability of processional music and songs/hymns. If you would like a more traditional service an organist can be provided, but we are unable to offer the services of a choir.

We charge a fee of £220 for the worship band and a further £40 for a qualified sound engineer to operate the sound desk.

Many couples like to use CD recordings for the entry and exit music. If you decide to do this, please ensure that you bring an original audio recording with you to the wedding rehearsal.

Printed Orders of Service

Most couples like to have a printed order of service. If you are not doing this, or you wish to have words of songs projected onto the screen in addition to the printed orders, then please let the Church Office know, as we will need to book an AV operator (at a cost of £30).

Photography

We ask that you ensure that the photographer arrives to talk with the Minister taking the service about 30 minutes before the start of the service. Photographs may be taken during the service, but without flash please. In the event of very wet or cold weather preventing taking photographs outside, wedding photographs may be taken in the church.

Video Recording

You may arrange to have the service video recorded. Again we ask you to ensure that the videographer arrives to talk with the Minister taking the service about 30 minutes before the service begins. We shall ask them to follow the Minister's instructions about where to film from - which must be done without additional lighting or any interruption to the service. There is a fee of £30 for use of video.

Other Arrangements About The Day

Chairs/Set Up/PA

You do not need to worry about putting out chairs, setting up the church, cleaning or AV/sound - that is the responsibility of the vergers! However it is helpful if you can give us some indication in advance of how many guests you are expecting so that we have the right number of chairs out.

Flowers/Decorations

We are very happy for you to make arrangements for flowers; decorations etc., and are happy to meet with you and/or your florist in advance. Please note the following:

- The church has flower pedestal stands, which your florist can use.
- We are happy for you to come in during Friday to do flower arrangements and we can store them safely until Saturday morning. Please ensure that you liaise with the church office about access times.

It is your responsibility to make arrangements for flowers and decorations to be taken down after the wedding. If you do not wish to take flower arrangements with you, these can often be left for the Sunday services. All other decorations however must be moved before Sunday morning.

Confetti

Confetti may be thrown on the church grounds, but not inside the church please.



Directions to the church

If you wish to give your guests directions to the church, you may find the details on our website helpful: www.stbarnabas.co.uk/travel

Parking

We have parking on site for around 50 cars - entry into the church from which is via the basement stairs/lift or walking to the front of the building. Parking is not available in surrounding roads although there are a number of public car parks within walking distance which we can recommend. Once you have booked your date, we can discuss this further.

Reception

We are unable to offer you halls or space for wedding receptions after the service. However we are happy if you simply want to serve drinks and cake whilst the photographs are being done, but please note that this cannot be a sit-down reception involving re-setting the lay-out of the church. If you wish to serve drinks, then please note the following:

- You must book this with the church office.
- We ask that you appoint one person to be in charge, and this needs to be someone from St Bs who knows where things are and how things work. We also ask that you find a team to do the serving and clearing up.
- There will be a small charge for the Verger to stay longer to lock-up.

The following gives you a guide to the fees you will be charged and are subject to change. An invoice will be sent to you about 6 weeks before your wedding, after you have finalised the details of what you require.

Fees

As of 1 January 2019:

Publication of Banns	£30.00
Certificate of Banns (not necessary but we can draw one up if you want one)	£14.00
Marriage Service	£455.00
Marriage certificate	£4.00
Worship band arranged through church office	£220.00
Video license (if you plan on having your ceremony filmed)	£30.00
AV operator (if required)	£30.00
Sound Engineer	£40.00
Verger (if you plan on having refreshments after the service, there will be an additional £10 added to the invoice for further Verger Duties).	£50.00

We hope that these notes will help you as you plan your wedding here at St Barnabas. If you have any other queries, not covered by these notes, then please do not hesitate to contact Trevlyn Yeates in the church office:
theoffice@stbarnabas.co.uk ☎ 020 8343 5770