



Part of the DISCIPLESHIP ministry of St Barnabas Church

APPLICATION FORM [September 2013]

Two Year “Trainee Worker” Student

You can complete this form electronically, or you can print it out and complete it by hand. Whichever you choose, please use either a BLACK FONT or BLACK INK, and please make sure that it is clear and easy to read.

Tell us about your personal details first:

Title:	Please tick: <input type="checkbox"/> MR <input type="checkbox"/> MRS <input type="checkbox"/> MISS <input type="checkbox"/> MS OTHER _____	
Surname:		
Forename:		Please <u>underline</u> the name you prefer to be called by.
Other names:		
Date of Birth:		
Nationality:		If not UK or EU please see our guidance notes for overseas nationals.
Current Relationship Status:	Please tick: <input type="checkbox"/> Married <input type="checkbox"/> Engaged <input type="checkbox"/> In a serious relationship <input type="checkbox"/> Single <input type="checkbox"/> Other [please explain]	
Present Occupation:		

Tell us about your present church involvement:

Which church do you currently attend, and consider yourself to be a “member” of?		If you are involved in more than one church, e.g. you have a home church, and a church you attend as a student, please give details of both
How long have you been a member of this church?		
Please give us the name and contact details of a key leader [who knows you!] in this church:	Name: Contact details:	

How can we get in touch with you?

Address to write to:		If you need to give more than one address, please also give dates to show when each address should be used.
Telephone numbers:	Home: Work: Mobile: Other:	If you need to, please tell us times when each number can be used.
E-mail address:		

Now, tell us the ministry area you want to be a student in:

NOTE: “Trainee worker” students work in only one ministry area, so please tick the boxes in **only one** line:

I am applying to be a student in the following ministry area:

Kids ☐ Full time ☐ Part time ☐

Discipleship / Young Adults ☐ Full time ☐ Part time ☐

Now, please tell us something about your education and employment:

Let's start with your EDUCATION:

Basically, what we want to know, starting with secondary education, is when and where you have studied, what courses you have taken, and what qualifications you have obtained. So **starting with the earliest dates** please give us these details in the table below.

[We've given an example in the shaded area to give you an idea of what we mean.]

When:		Where:	Courses:	Qualifications:
From:	To:			
2007	2009	Barnet College [General Further Education College]	French	GCE A level, 2009, "B" grade.

And **don't forget** to include in this table, details of any Christian training courses, you may have taken. These may have been in your local church, or through another Christian organisation. We realise they may not have led to an academic qualification, but we'd really like to know about them. If you find you need more space, just keep typing and the columns should expand, or print off another copy of this page and add the details.

And moving on to your EMPLOYMENT:

In this section, what we want to know is: since you left full-time education, when and where you have worked, what jobs you have done [including some detail about any responsibility you held] and why you left. So, this time **starting with the most recent**, please give us these details in the table below.

[Again, we've given an example in the shaded area to give you an idea of what we mean.]

When:		Where:	What did you do:
From:	To:		
		Please tell us the name, location and type of business of your employer.	Please give us your job title, with a brief description of what you actually did, and any responsibility you held.
2009	Present	Currys, Friern Barnet Retail Park, Retail Outlet for Electrical and Telecoms items.	Sales Assistant. Greeting, and providing help & information to customers to find the right product & services to meet their needs. Resolving customer queries and complaints. Recently I became a team supervisor and am responsible for ensuring that my team checks and re-stocks the displays in our part of the store.

We would like to know a bit more about the person your really are:

- (1) **What or who has made you the person you are?** For all of us, different events, circumstances or people have shaped and influenced the person we are now. So, looking back over your life as a whole, starting with the earliest date, tell us what the things are, or who the people are, that have influenced your life and significantly shaped who you are today.

Year	Age	Event / Person etc	Describe the influence of this event or person on your life:

*** Don't be limited by the size any of these boxes are now ... just keep typing and the box will expand, or if you've printed it out, just add another sheet where you need to.

- (2) **Tell us about some of the things which you consider to be your greatest successes in life:**

- (3) **Tell us about some of the things you have struggled with in your life, and how you have dealt with these things.** (And by the way, if you think we'll be impressed if you say that you haven't had any struggles, you need to know that we won't be!)

(4) **When you are not working, what do you do to relax and resource yourself?** Tell us about your main leisure interests and hobbies. What is it that attracts you to these activities?

(5) **What abilities and skills do you have?** If you came to St Bs as a student, what gifts and abilities would you bring with you?

(6) **What do you think about yourself?** In the box below, briefly describe yourself and your temperament, including as much as you know about your personality type, and your personal preferences. Tell us what you think your greatest strengths are. And then tell us some of your weaknesses.

(7) **Who's on your bench?** Or, if you don't go for the sporting picture ... who are the people in your life that you turn to for friendship and support, for help and encouragement, for challenge and to keep you honest?

(8) **Tell us about your Christian faith.** Summarise what you think are the most important elements of your own Christian faith. Why are they important to you? What is at the heart of the good news that you want to share with other people?

(9) **How do you sustain and develop your relationship with God?** Tell us about your personal patterns of prayer or studying the Bible. What keeps you going as a follower of Jesus?

- (10) **Tell us about your sense of calling to ministry.** You have read in the information pack that the “trainee worker” student programme is for people who have a clear sense of call to a ministry. And you’ve told us which department you want to work in. So, tell us how you came to believe that God was calling you to work in this area of ministry. Which other people have confirmed this and encouraged you to pursue this call? What difference has this sense of call already made to your life?

- (11) **Are you in good health?** Please give details of your general state of health. Please list any serious illness you have had [with dates] and any recurring illnesses or allergies. And if you’re wondering, “Should I mention it or not?” ... then you probably should!

- (12) **Do you consider yourself to be disabled, including learning disabilities?** YES / NO

If you have answered “Yes” ... then please tell us something about the nature of your disability, and give details of any specific support that you will need in order to participate in this student programme.

From this point on, the pages you need to complete depend on the area of ministry that you have said you want to work in. Each of the next pages is clearly headed with a Ministry Area name. Please complete **only** the page(s) that relate to your chosen ministry area.

CHILDREN

If you are applying to be a “Trainee Children’s Pastor” ... please complete these questions:

- (1) **Tell us about your children’s work experience outside the church.** Provide evidence of face to face children’s work including working under authority, using initiative and team leadership outside of the Church. Include positions in paid employment or as a volunteer.

- (2) **Tell us about your children’s work experience within the church.** Provide evidence of face to face children’s work including working under authority, using initiative and team leadership within the Church. Include positions in paid employment or as a volunteer.

- (3) **Have you ever been convicted or cautioned with respect to a criminal offence? YES / No**

If your answer is “YES” please give full details on a separate sheet.

NOTE: Because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. This means that you are not entitled to withhold information about convictions which for other purposes are 'spent' under provisions of the Act. In the event of employment, failure to disclose such convictions could lead to disciplinary action being taken. Any information will be treated in the strictest confidence and used solely in relation to this application. This position involves substantial access to children and young people and therefore a system of checking police records for possible criminal background will be implemented.

If you are applying to be a “Trainee Discipleship / Young Adults Pastor” ... please complete these questions:

- (1) **Tell us about your experience working in the area of “discipleship”.** Give as many examples as possible of the different types of work you have been involved in. Provide evidence of working under authority, using initiative and team leadership within the Church. Include positions in paid employment or as a volunteer.

- (2) **Tell us about your experience of working with young adults within the church.** Give as many examples as possible of the different types of work you have been involved in. Provide evidence of working under authority, using initiative and team leadership within the Church. Include positions in paid employment or as a volunteer.

- (3) **Tell us about your experience of working with young adults outside the church.** [This may include Christian organisations other than a local church, or secular organisations.] Provide evidence of working under authority, using initiative and team leadership outside the Church. Include positions in paid employment or as a volunteer.

- (4) **Have you ever been convicted or cautioned with respect to a criminal offence?** YES / NO

If your answer is “YES” please give full details on a separate sheet.

References :

You have already given us the name of a “key leader” in the church you attend. We may choose to contact that leader, to discuss your application, before deciding whether to call you for interview. If there is any reason why you would **not want us to do** this, please tell us here:

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In addition, can you please give us the name of two other people who would be willing to give you a reference? We usually approach these people for references after we have interviewed someone.

Firstly, please give us the name of someone who could tell us more about **you as a person**, i.e. your character, your personality etc. This would not usually be a close family member:

Name:	
Contact details:	
How does this person know you? [In other words, why have you chosen this person to give a reference?]	

Next, please give us the name of someone who can tell us more about **the work you have done** in the area of ministry in which you have applied to be a student. Again this would not usually be a close family member, but in some circumstances this might be appropriate.

Name:	
Contact details:	
How does this person know you? [In other words, why have you chosen this person to give a reference?]	

And finally :

This page is for everyone.

Thank you for taking the time to complete this application form. We know it's long, but that shows you how seriously we are taking the process of looking for students. We've tried to make the form clear ... but it is possible that in places you didn't find it easy to give us the information you wanted to give us. So there is one final question:

Is there anything else that you want to tell us, so that we have as full a picture of you as you want us to have?

[illegible]

OK, one more final question: **Where did you hear about the EQUIP scheme?**

☐ New Wine ☐ Christian Vocations ☐ Fusion ☐ Other (please specify)

If you have completed this form electronically ... please fill in the date when you sent it to us, and e-mail it to: equip@stbarnabas.co.uk

This form was completed electronically and sent on: Date: _____

If you have printed of this form and completed it by hand, please sign and date it below:

Signed: _____	Date: _____
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Then return the completed form to:

EQUIP – St Barnabas Church, Holden Road, Woodside Park, London, N12 7DN